

TAB C-3: OPERATIONS		
	ITEM	REFERENCE
1.	<p><u>MANAGEMENT:</u></p> <p>a. Are suspension procedures enforced IAW CAPR 60 series?</p> <p>b. Are only authorized passengers permitted onboard CAP aircraft and a CAPF 9 accomplished when required?</p> <p>c. Are supplements forwarded to National Headquarters as required?</p> <ul style="list-style-type: none"> Please have copies of any and all supplements along with approvals. <p>d. Are corporate aircraft assigned to units according to need and utilization?</p> <ol style="list-style-type: none"> How are corporate aircraft use and condition monitored? How is privately owned/rented aircraft use monitored? How are corporate glider use and condition monitored? <p>e. Are short-notice (60-2) inspections of flying units conducted on an 18 month basis? (Be prepared to show records of inspections including corrective actions)</p> <ul style="list-style-type: none"> How do you track trends? What action is taken if there is a repeat discrepancy on subsequent inspections? <p>f. Is the <u>Operations Monthly Activity Report</u> information correct & up to date?</p> <p>g. <u>Is the Monthly Glider Activity Report</u> information correct & up to date?</p> <p>h. <u>Was the Annual Operations Training Plan submitted on time? Did it include all Operations related training activities?</u></p> <p>i. Is the DO fully involved in the day-to-day management of the wing's CD program?</p>	<p>CAPR 60-1 Para 2-11 CAPR 60-1 Para 2-6 <u>CAPR 60-1 Para 2-6n</u></p> <p>CAPR 60-1 Para 1-3b</p> <p><u>CAPR 66-1 Para 16</u></p> <p>CAPR 60-2 Para 4a and 6</p> <p>CAPR 60-1 Para 2-8</p> <p><u>CAPR 60-1 Para 2-8</u></p> <p><u>Statement of Work</u> and <u>HQ CAP/DO Policy Letter dated 25 Jan 02</u></p>
2.	<p><u>FLIGHT RELEASE:</u></p> <p>Is the Flight Release process followed?</p> <p>a. Do FROs meet <u>required qualifications?</u></p> <p>b. <u>Are a sufficient number of FROs appointed in writing?</u> Be prepared to show documentation.</p> <p>c. <u>Does the LO receive an FRO list update</u></p>	<p>CAPR 60-1 Chap 4</p> <p><u>CAPR 60-1, Para 4-5</u> <u>CAPR 60-1 Para 4-9a(1)</u> <u>CAPR 60-1 Para</u></p>

	<p>quarterly?</p> <p>d. Are FROs initially trained and is there any continuation training? Is the training documented?</p> <p>e. How does the FRO release a flight?</p> <p>f. Is the checklist in CAPR 60-1 followed? Be prepared to show documentation.</p> <p>g. Are CAPFs 99 properly filled out at the time of release?</p> <p>h. Are there any wing or local supplements for FRO procedures? Please have copies available.</p> <p>i. Have any requests for a flight clearance been turned down and for what reason?</p> <p>j. Are CAPFs 99 forwarded to the wing LO as required? What method is used to ensure CAPR 99's are expeditiously forwarded to the LO.</p>	<p>4-9a(5) CAPR 60-1 Para 4-9a(2)</p> <p>CAPR 60-1 Para 4-6b</p> <p>CAPR 60-1 Para 4-6c</p>
3.	<p><u>STANDARDIZATION AND EVALUATION:</u></p> <p>a. Has the Wing Standardization and Evaluation officer established procedures to implement a stan/eval program?</p> <ul style="list-style-type: none"> Does the program include gliders? <p>b. Are CAP instructor pilots, check pilots and mission check pilots designated in writing by the wing commander?</p> <p>c. Are a limited number of highly qualified check pilots appointed, with wing commander concurrence, to assist in the implementation of the Check Pilot Program?</p> <p>d. Has the Stan/Eval Officer and each check pilot completed the National Check Pilot Standardization Course (NCPSC) within the last 4 years?</p> <p>e. Has the wing submitted the semi-annual Check Ride Analysis Survey to the CAP-USAFA LR/CC and NHQ/DOV? When? (Please have a copy available for review)</p> <p>f. Are pilot flight records/files maintained and do they contain required documentation?</p> <p>g. Does wing HQ maintain original pilot records for all pilots assigned to the HQ?</p> <ul style="list-style-type: none"> How is qualification and currency 	<p>CAPR 60-1 Para 3-7b</p> <p>CAPR 60-1 Para 3-2e(6) and 3-2h(3)</p> <p>CAPR 60-1 Para 3-7b(3)</p> <p>CAPR 60-1 Para 3-2e(4)</p> <p>HQ CAP/DO Policy Letter dated 18 Jun 02</p> <p>CAPR 60-1 Para 2-9 and 3-5</p> <p>CAPR 60-1 Para 2-9</p>

	<p>monitored?</p> <p>h. Are copies of Check Pilot records maintained at Wing HQ?</p> <p>i. Are enough flight clinics and national NCPSCs conducted to meet the needs of the wing? Show attendance rosters.</p> <ul style="list-style-type: none"> Are glider operations included in flight clinics or are separate glider clinics conducted? <p>j. Does the stan/eval officer have a list of squadron stan/eval officers and check pilots, and does he/she communicate with them on a regular basis?</p> <ul style="list-style-type: none"> Are copies of the Checkride Newsletter being distributed to all CAP instructors and check pilots? <p>k. How many qualified tow pilots does the wing have?</p> <ol style="list-style-type: none"> 1) What percentage of your tow pilots have completed the voluntary Soaring Safety Foundation tow pilot on-line course? 2) How many members of the wing have completed the voluntary Soaring Safety Foundation Wing Runner course? 	<p>CAPR 60-1 Para 2-9</p> <p>CAPR 50-11 Para 2</p>
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